



A member of UEM

PLUS MALAYSIA BERHAD (“PMB”)

Registration No.: 201001039714 (923639-A)

NOTICE OF TENDER INVITATION

**PROPOSED APPOINTMENT OF CONSULTANT FOR INSURANCE CLAIM RECOVERY SERVICES FOR PROJEK LEBUHRAYA USAHASAMA BERHAD (“PLUS BERHAD”) AND LEBUHRAYA PANTAI TIMUR 2 SDN BHD (“LPT2”)
[TENDER REF. NO.: PMB90000430]**

TENDER TITLE	QUALIFICATION & REGISTRATION	SCOPE OF SERVICES	SALE OF TENDER DOCUMENT	TENDER BRIEFING	DOCUMENTATION FEE	TENDER SUBMISSION & CLOSING DATE
<p>PROPOSED APPOINTMENT OF CONSULTANT FOR INSURANCE CLAIM RECOVERY SERVICES FOR PROJEK LEBUHRAYA USAHASAMA BERHAD (“PLUS BERHAD”) AND LEBUHRAYA PANTAI TIMUR 2 SDN BHD (“LPT2”)</p>	<p>Possess valid certification as follows:</p> <ol style="list-style-type: none"> Company's Certificate of Registration with Suruhanjaya Syarikat Malaysia (“SSM”); Company with minimum five (5) years' experience in insurance claim recovery and/or advisory services, including undertaking similar scopes of work. 	<p>In performing the Third-Party Recovery (“TPR”) services, the scope of services forming the basis for the appointment of the TPR consultants shall include the following::</p> <ol style="list-style-type: none"> File Management <ol style="list-style-type: none"> Maintain and update all recovery documents Information Gathering <ol style="list-style-type: none"> Obtain vehicle details from the Road Transport Department and police reports/findings from PDRM Postage and Communication <ol style="list-style-type: none"> Handle all postage and courier costs including registered mail services. Negotiation and Site Visits <ol style="list-style-type: none"> Negotiate with insurers and conduct site visits when required. Legal Documentation <ol style="list-style-type: none"> Prepare Statutory Declarations (SD) where police report unavailable. Document Processing <ol style="list-style-type: none"> Process Discharge Vouchers (DV) and update payments received. Follow-Up and Reporting <ol style="list-style-type: none"> Follow up on overdue payments and prepare monthly bordereaux reports. Training and Awareness <ol style="list-style-type: none"> Conduct training to improve TPR knowledge to enhance recovery performance 	<p><u>Sales Period:</u> 18 May 2026 – 5 June 2026</p> <p>9.00 a.m. to 5.00 p.m. (Monday – Friday except for Public Holidays)</p>	<p><u>Date:</u> 22 May 2026 (Friday)</p> <p><u>Briefing Time:</u> 11:00 a.m.</p> <p><u>Venue:</u> Online via Microsoft TEAMS</p> <p>Note:</p> <p>Interested tenderers are required to confirm their participation via email to tenderccs@plus.com.my before 21 May 2026.</p> <p>The link to the online briefing session will be provided upon receipt of the participation confirmation.</p>	<p><u>Fee for one (1) set of Tender Document</u></p> <p>RM500.00 (Ringgit Malaysia Five Hundred Only) (Documentation Fee is not refundable)</p> <p>Tender Documents shall be released from tenderbox@plus.com.my upon verification of payment.</p> <p>Payment of Documentation Fee shall be made via online transaction only to:</p> <p>PLUS MALAYSIA BERHAD CIMB Bank Berhad Account No.: 8000 4664 61</p> <p><u>Reference for Payment:</u> TPR 2026</p> <p><u>Payment Details:</u> Name of the Company eligible to purchase the tender</p> <p>Note: The company must submit the receipt of Tender Fees paid through email to tenderccs@plus.com.my.</p>	<p>Submission via OneDrive or email to tenderbox@plus.com.my</p> <p><u>Tender Closing Date and Time:</u> 5 June 2026 (Wednesday) Before 3:00 p.m.</p> <p>Tenderers must submit a Tender Deposit amount of Ringgit Malaysia: Five Thousand (RM5,000.00) Only via online bank transfer from a licensed bank operating in Malaysia on or before the Tender Closing Date to:</p> <p>PLUS MALAYSIA BERHAD CIMB Bank Berhad Account No.: 8000 4664 61 Reference: TPR 2026 Other Payment Details: [Insert Tenderer's Company Name]</p> <p>The Tender Deposit payment receipt must be submitted together with the tender documents at the time of submission on or before the Tender Closing Date and Time.</p> <p>The Tender Deposit shall be refundable and will be refunded after the tender process is completed.</p> <p>PMB reserves the right to reject any Tender Submission that is submitted after the Tender Closing Date and Time.</p>

Tenderers must meet the following MANDATORY requirements to purchase the Tender Document:

QUALIFICATION REQUIREMENTS

1. Tenderers who are interested to participate in this tender must have experience in insurance claim recovery and/or advisory services, including undertaking similar scopes of work.
2. Tenderers must be registered in Malaysia.
3. The tenderer is allowed to submit only one (1) tender. Any tender found to have submitted more than one (1) tender will have their participation to be automatically disqualified.
4. Tender Deposit amounting to **Ringgit Malaysia: Five Thousand Only (RM5,000.00)** via online bank transfer from a licensed bank operating in Malaysia under the name "**PLUS MALAYSIA BERHAD**" along with the Tender Document to be submitted on or before the Tender Closing Date and Time

Notes:

1. Each company is only allowed to participate as a single entity. However, tenderers may appoint their own sub-consultant(s) registered in Malaysia as part of their Tender Document submission.
2. A Tender Briefing will be conducted as per the details provided in table above. Interested tenderers are required to confirm their participation via email to tenderccs@plus.com.my before 21 May 2026 and the link to the online briefing session will be provided upon receipt of the participation confirmation.
3. Tenderers who are interested to purchase the Tender Document **MUST email the following documents to tenderccs@plus.com.my for validation of qualifications:** -
 - a) Company certificate of registration with Suruhanjaya Syarikat Malaysia (SSM);
 - b) Proof of project experience in insurance claim recovery and/or advisory services, including undertaking similar scopes of work for the past seven (7) years.Tender Document will only be issued to the tenderers who are eligible to purchase the Tender Document via email from tenderbox@plus.com.my upon received of validated payment of Documentation Fee.
4. The price of the Tender Document is **RM500.00 (Ringgit Malaysia Five Hundred Only)** and is **NON-REFUNDABLE**. Payment should be made via **online transfer ONLY** with the reference "**TPR 2026**" along with the name of the eligible company purchasing the Tender to the account of **PLUS MALAYSIA BERHAD, Account No. 8000 4664 61**. Please provide the proof of payment upon purchase of the Tender Document to tenderccs@plus.com.my.
5. The Tender Document will not be issued after the sales period as mentioned above. The fully completed Tender Document must be uploaded to the OneDrive link provided by PMB, the same link as the Tender Document shared i.e tenderbox@plus.com.my.
6. The tender submission must be submitted according to the tender submission requirements and the tender submitted after the Tender Closing Date and Time will **NOT BE CONSIDERED**. PMB will not be responsible for any liability, loss, delay, damage, or other issues regarding documents submitted.
7. PMB is not bound to accept the lowest or any other tender or to provide any reasons for rejecting any tender. All expenses incurred in making the offer or tender, or any expenses related thereto, are the full responsibility of the tenderer. PMB will not be responsible for any costs involved and will not reimburse any costs incurred by the tenderer.
8. Any inquiries regarding this tender must be made in writing via email to tenderccs@plus.com.my.